



Photovoltaic (PV) Application Checklist

Thank you for your interest in FPL's Solar Rebate Programs! Starting June 21, FPL will take online applications for rebates on a first-come, first-served basis. Demand for these rebates is expected to be high, so the better you are prepared, the more likely it is you will secure one. If you have not already done so, please follow the recommended step-by-step process for your rebate program, found on www.FPL.com/solarrebates and on the next page of this document. **Please be prepared to enter every item on this checklist into the online application.**

Customer Contact Information

First Name:

Last Name:

Primary Phone Number: - - Extension:

Secondary Phone Number: - - Extension:

Email Address:

Contractor Contact Information

Contractor's Business Name:

Contractor's License Number:

Contractor's First Name:

Contractor's Last Name:

Contractor's Primary Phone Number: - - Extension:

Contractor's Secondary Phone Number: - - Extension:

Contractor's Email Address:

System Information

Panel Size 1	Panel Size 2	Panel Size 3	Panel Size 4
Number of Panels: <input type="text"/>	Number of Panels: <input type="text"/>	Number of Panels: <input type="text"/>	Number of Panels: <input type="text"/>
Watts Per Panel: <input type="text"/>	Watts Per Panel: <input type="text"/>	Watts Per Panel: <input type="text"/>	Watts Per Panel: <input type="text"/>
Panel Model Number: <input type="text"/>	Panel Model Number: <input type="text"/>	Panel Model Number: <input type="text"/>	Panel Model Number: <input type="text"/>
Panel Manufacturer: <input type="text"/>	Panel Manufacturer: <input type="text"/>	Panel Manufacturer: <input type="text"/>	Panel Manufacturer: <input type="text"/>

Inverter Model 1	Inverter Model 2	Inverter Model 3	Inverter Model 4
Quantity: <input type="text"/>	Quantity: <input type="text"/>	Quantity: <input type="text"/>	Quantity: <input type="text"/>
Inverter Model: <input type="text"/>	Inverter Model: <input type="text"/>	Inverter Model: <input type="text"/>	Inverter Model: <input type="text"/>
Inverter Manufacturer: <input type="text"/>	Inverter Manufacturer: <input type="text"/>	Inverter Manufacturer: <input type="text"/>	Inverter Manufacturer: <input type="text"/>

Total Installed System Cost:

Projected Annual kWh:



Step-by-Step Process for Photovoltaic (PV) Rebate Applications

1 Get informed

- » Review the program standards and requirements on www.FPL.com/solarrebates
- » Do your own additional research as needed.

2 Evaluate your options*

- » Identify one or more licensed contractors of your choice and schedule meetings to discuss your options.
- » Get estimates, select a final contractor and secure a final quote.
- » Work with your contractor to complete all fields on the application checklist. *Be prepared to enter every item on the checklist into the online application.*

3 Get ready

- » You will need to log-in to your account on www.FPL.com in order to apply for this program, so you should register for online access to your account if you do not already have it.
- » Mark your calendar to go to www.FPL.com/solarrebates on June 21 to submit your application.

4 Get set and go

- » FPL will review your application and notify you of acceptance or deficiencies within three business days at the email address that you provided.
- » If accepted, you will receive an email from FPL with your reservation number and the quantity of funds reserved for your application. *(If the final size of your system is smaller than indicated, your rebate will be adjusted accordingly.)*
- » From the date your reservation is sent, residential customers will have 90 days and business customers will have 120 days to have your system installed and inspected and submit final documentation to FPL to receive your rebate.
- » All PV systems installed under this program must be interconnected with FPL and must comply with interconnection requirements for net metering. If your PV system is a Tier 2 (>10kW – 100kW) or Tier 3 (>100kW – 2MW), you must email a one-line diagram showing the manual visual load break disconnect switch to PVSubmitDiagram@fpl.com. FPL will review the appropriateness of this switch; notify you of approval or deficiencies; and if approved, send you an invoice for the net metering interconnection application fee. For more information on this requirement, please visit www.FPL.com/netmetering and refer to the Tier 2 and 3 agreements.
- » In the event that rebate funds are no longer available when you apply and you still move forward with installing a PV system (forgoing a future rebate), please be sure to follow net-metering obligations at www.FPL.com/netmetering

5 Claim your rebate

- » When the installation is completed and approved by your local authorities, submit the following documents to FPL by email at SolarPVResRebate@fpl.com (residential customers), or SolarPVBizRebate@fpl.com (business customers) or by mail to: FPL – Solar Rebates – CSF/CB / P.O. Box 29311 / Miami, FL 33102. Keep copies for your records.
 - The FPL Rebate Certificate (can be downloaded at www.FPL.com/solarrebates) with both the customer's and contractor's signatures;
 - A signed purchase agreement contract for the purpose of the photovoltaic system;
 - A document showing the anticipated annual electric production of the proposed system using the [PVWatts-1 calculation](http://redc.nrel.gov/solar/calculators/PWWATTS/version1) (<http://redc.nrel.gov/solar/calculators/PWWATTS/version1>), including any appropriate de-rate for any shading;
 - Digital photos of the installation and panel nameplate(s);
 - A copy of the contractor's invoice;
 - A signed interconnection agreement with all net-metering documentation, including a paid interconnection application fee;
 - A copy of the final passed permit, indicating that the date of the permit application was after the rebate reservation date; and
 - If your PV system is Tier 2 or 3, proof of insurance.
- » FPL reserves the right to request additional documentation and/or make a site visit to verify the installation prior to rebate payment. FPL will verify the installation of all Tier 2 and 3 systems.
- » FPL will notify you via email when your documentation is approved and your final rebate amount is confirmed.
- » FPL will mail the rebate check to the mailing address you submitted on your application. You will receive the check within six to eight weeks.

* FPL does not endorse or recommend any individual installers for any of its programs, nor does FPL bear any responsibility for the quality or performance of any products or contractors chosen or hired by the customer. Customers should choose products and contractors carefully, given the many variables involved. The decision to select, hire and the management of the contractor that will install the eligible products is the customer's sole responsibility. FPL bears no responsibility for the quality or performance of any products or contractors chosen by the customer. There are many installers in Florida with varying levels of capability and experience. Please check to make sure the work performed by your contractor meets all applicable licensing and building code requirements.